

Project Quality Control Report (M6)



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Document Information

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Re-fashionable: [slogan]

1. *Dedicated to reshaping the fashion industry into a more sustainable, circular ecosystem, and connecting like-minded fashion professionals through a digital platform & educational resources.*

Proposal Acronym:

REFA

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T1.4 Quality assurance activities and reports

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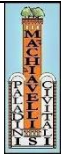




V0.2	25/01/2024	Second draft
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The Re-Fashionable Consortium

Blue Room Innovation (BRI)	Spain
Grup Qstura 2017 SL	Spain
Aintek Sumvouloi Epicheiriseon (IDEC)	Greece
Instituto di Istruzione Superiore N. Machiavelli	Italy
Association for creativ education (EKO)	Hungary
Learning Hub Friesland (LHF)	Netherlands

Partner Logos

Blue Room Innovation (BRI)	
Grup Qstura 2017 SL	
Aintek Sumvouloi Epicheiriseon (IDEC)	
Instituto di Istruzione Superiore N. Machiavelli	
Association for creativ education (EKO)	
Learning Hub Friesland (LHF)	

1. Background

1.1 Introduction

This report is the first of four biannual reports that will be developed during the project's lifetime. It comprises the period since the beginning of the project on the 1st of September 2023, up until February the 31st 2024. Over the course of the project's two years, a total of four Quality Reports will be produced, equating to one report every six months. This internal evaluation is part of the Quality Assurance Plan, and it is made with the information and comments provided by the partners of the project. The information has been collected through different surveys and questionnaires, the structure of which is detailed in the Quality Assurance Plan (T1.3).

The report is structured in three sections. The first one provides a general overview of the progress of the project. It also gives information on what partners think is working well and what need to be improved.

The second section analyses the progress of each Work Package (WP). First with a short description of what has been accomplished. It also reevaluates the progress of the WP through the analysis of the achievement of the tasks and deliverables expected and at what time both have been achieved. This allows to be aware of any delays and take the necessary measures to mitigate its effects.

The final section is the conclusion of the report and some recommendations. Being this an intermediate report, the conclusions are intended to help to keep the project on track and improve any aspect that can help to make this project successful.

It should be noticed the project barely has started so this first report will contain mainly the evaluation of the Kick Off Meeting that took place on the 11th of December, 2023, as well as the evaluation of the first deliverables.

2. General evaluation of the progress of the project

The Re-fashionable project has made significant progress despite facing initial challenges with project approval timelines. Officially, the Re-fashionable project has started on the 1st of September of 2023, however, the consortium didn't receive any confirmation about the project approval from the National Agency up until December 2023. That's why the Blue Room Innovation, as the coordinators, having consulted with the national agency of Spain, made a decision of starting the project right away. Consequently, the KOM was organized two weeks later on the 11th of December 2023.

The Kick-Off Meeting in December 2023 set a positive tone, garnering high satisfaction from participants and demonstrating strong interest and involvement in the project. Although the project experienced a delayed start, adjustments were promptly made to deadlines and tasks by the coordinators, ensuring effective project management. The Project Management & QA Work Package received positive feedback, indicating clarity and effectiveness in guiding project processes. Similarly, the Dissemination and Exploitation Plan, led by EKO, was well-received, with partners acknowledging its thoroughness and organization. While some areas for improvement were identified, overall satisfaction with the project's outputs up to date is very high. The evaluations underscore the project's positive trajectory, with partners expressing enthusiasm for future endeavors and a collective commitment to achieving project objectives.

The questionnaire to evaluate the KOM was sent shortly after the meeting itself. Additionally, a reminder was sent one week later for those who had not answered the questionnaire yet. Eventually, the evaluation was answered by all partners, collecting 6 answers in total. All the implied deliverables and tasks were facilitated, evaluated, and received high levels of satisfaction as well.

Despite minor setbacks, the Re-fashionable project remains on course for success.

3. Evaluation of the progress by work package

3.1 WP1: Project Management & Quality Assurance

Leaders of this WP: BRI.

Blue Room Innovation will be responsible for the creation of a Quality Assurance Plan. The plan will contain the description of all the quality assurance activities of the project, as well as the respective assigned dates and deadlines, will be delivered to partners during the first two months of the project and be validated by the whole consortium. An internal quality assurance report will be delivered at interim and final report, based on respective questionnaires answered by all partners, evaluating various aspects. As a part of deliverables T1.1 (Set up project management structure and processes), the Re-fashionable Project Management and Coordination Plan, as well as the Re-fashionable Quality Assurance Plan were developed by BRI. Upon sharing the deliverables with all partners for review, two questionnaires were proposed to assess the quality of said deliverables.

3.1.1 D1.1: Project Management Plan

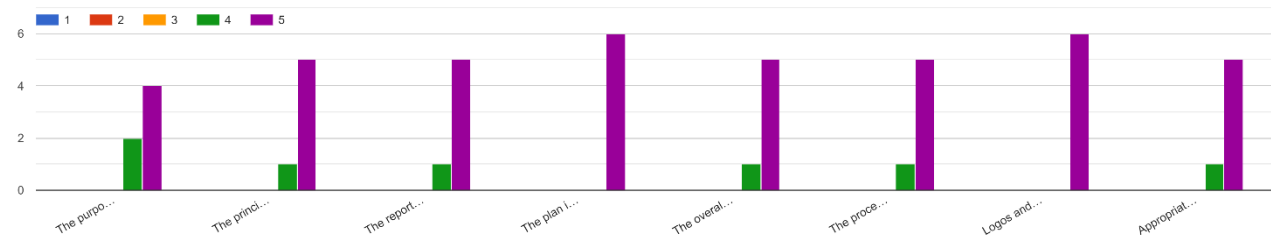
This questionnaire aims to evaluate the structure, content, and completeness of the Project Management Handbook (T1.1) on the following criteria and relevant scale of satisfaction, with respect to the quality of the criteria provided.

Partner name
6 responses



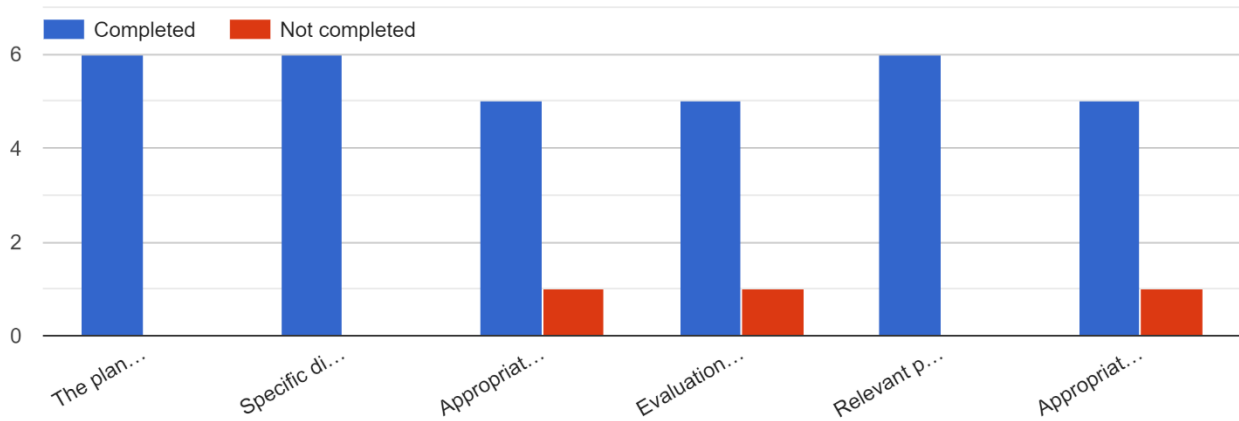
All 6 of the anticipated partners have taken part in this evaluation.

To what extent do you agree with the following statements? Please use the following scale: 1 = Completely disagree, 2=Partially disagree, 3=Neither agree nor disagree, 4= Partially agree, 5=Completely agree



The feedback from the partners regarding the clarity of the purpose and scope of the plan is positive, with the majority indicating strong agreement that these aspects are clearly presented in the document. The partners express strong agreement that the principles behind the rationale of the plan are clearly presented in the document, and that the report is formatted according to the agreed-upon requirements and specifications of the commission and the proposal. The partners unanimously completely agreed that plan is drafted based on the nature and requirements of EU projects, with respect to quality management. The overall content of the plan is well-organised, the procedures to be followed for the attainment of project management are clearly explained, and the logos and disclaimers are included. All partners agree that the appropriate project management actions are utilised for each deliverable.

Please specify whether the following indicators were implemented.



In terms of the implementation of the indicators as perceived by partners, the following breakdown emerges: The plan was made public to all project partners. Specific dimensions were presented in the plan explaining the different aspects of the project that will be evaluated. Appropriate revisions were made to the plan throughout the project's life-cycle in accordance with specific needs that emerged, according to 5 out of 6 partners. Similarly, 5 out of 6 participants have marked completed the "Evaluation questions were provided to explain how quality management/ quality assurance would be assessed throughout the project's life-cycle" and "Appropriate indicators were utilised to evaluate the attainment of quality management/ quality assurance in each output". Relevant project management tools were drafted for each output.

Any additional comments/suggestions?

6 responses

No suggestion, everything is OK

-

The plan was very thorough and detailed

possibility of extending delivery times or streamlining tasks

Nothing to add from our side, it was a clear document that showed all of the information needed for the project clearly

no

When asked for suggestions and comments, partners stated that the plan is thorough, detailed, and clearly outlines the project management structure. Additionally, they have mentioned the possibility of extending the deadlines of some tasks.

In conclusion, the analysis of the indicators related to the Project Management Handbook (T1.1) reveals a very positive picture. Overall, the Project Management Handbook (T1.1) demonstrates a well-organized and clear representation of the project. It effectively outlines the project structure in detail, indicating a strong foundation for project management practices. All partners have noted that due to the “late start” of the project, some deadlines and tasks must be adjusted accordingly. BRI as coordinators have carried out this task and adjusted the Ganth-Chart, and created a clear structure of deadlines in tasks in a spreadsheet named “Re-fashionable TODO List”.

3.1.2 D1.2 Quality Assurance Plan

The purpose of this questionnaire is to evaluate the structure, content, and completeness of the Quality Assurance Plan (T1.3) on the following criteria and relevant scale of satisfaction, with respect to the quality of the criteria provided.

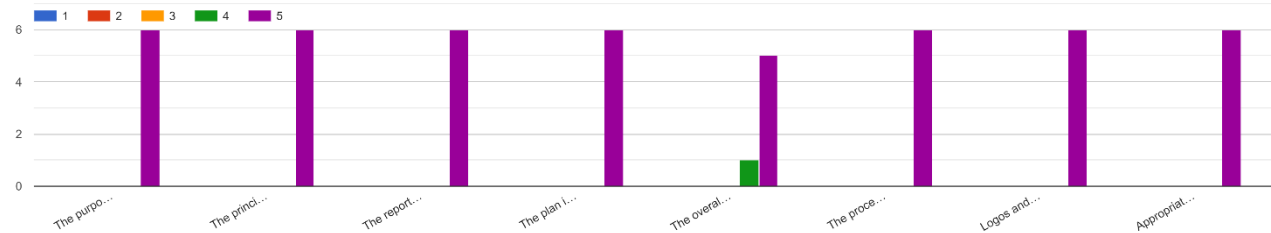
Partner name

6 responses



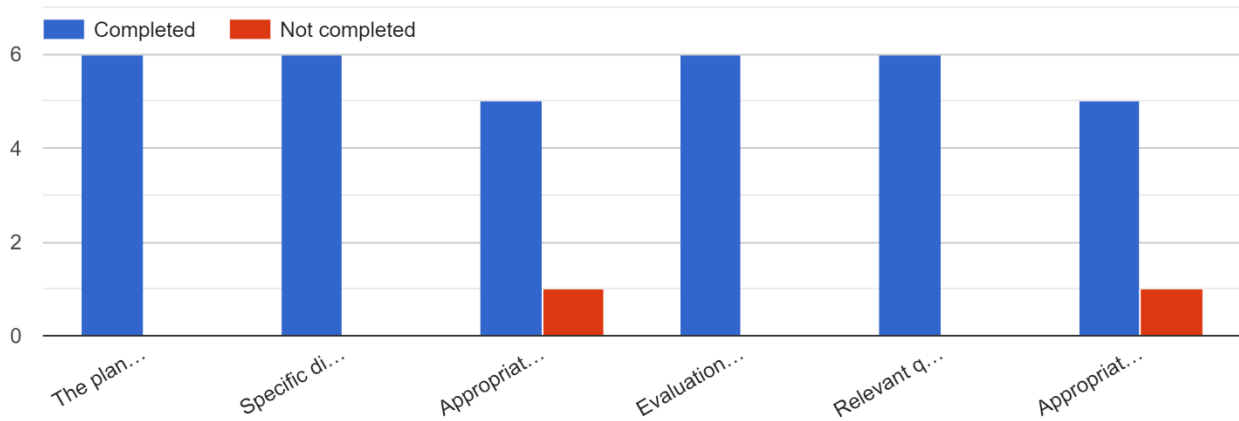
A total of 5 partners have taken part in this evaluation. (IDEC MISSING, REMINDER SENT).

To what extent do you agree with the following statements? Please use the following scale: 1 = Completely disagree, 2=Partially disagree, 3=Neither agree nor disagree, 4= Partially agree, 5=Completely agree



The partners’ feedback regarding the clarity of the purpose and scope of the QA plan is positive, with partners unanimously indicating strong agreement that these aspects are clearly presented in the document. Similarly, the partners completely agree that the principles behind the rationale of the plan are clearly presented in the document, that the report is formatted according to the agreed-upon requirements and specifications of the commission and the proposal, and that plan is drafted based on the nature and requirements of EU projects, with respect to quality management. The overall content of the plan is well-organised according to most participants. All partners completely agree that the procedures to be followed for the attainment of project management are clearly explained, the logos and disclaimers are included, and the appropriate project management actions are utilised for each deliverable.

Please specify whether the following indicators were implemented.



All participants have found the plan to be made public and have specific dimensions presented as completed. However, revisions throughout the project lifecycle and relevant quality assurance tools are noted as “not completed” by one partner, just like the “Appropriate indicators were utilised to evaluate the attainment of quality management/ quality assurance in each output”. As the other partners marked both aspects as completed, this could be due to a misunderstanding from one partner in particular. The evaluation questions and appropriate indicators for quality management are reported as completed by all partners.

Any additional comments/suggestions?

6 responses

No suggestion, everything is OK

-

It is very clear, especially the indicators tables for each WP. The explanation of what a realisation, results and impact indicator is is also very useful and the different elements can be easily transformed into a table to be sure not to miss any indicators during the development of the materials, organisation of events etc.

no different suggestions

It's great when a quality assurance plan is super clear and easy to get. And having nice templates for different surveys just makes everything smooth sailing for all of the partners

no

When asked for suggestions and comments, overall, participants have expressed satisfaction with the clarity and usefulness of the quality assurance plan. They appreciate the detailed indicators tables provided for each work package, finding them helpful for ensuring comprehensive coverage in project development. Additionally, the availability of templates for various surveys is noted as beneficial for seamless implementation. No further suggestions or comments were provided.

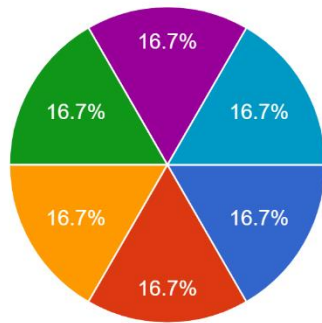
In conclusion, the evaluation of the Quality Assurance Plan (T1.2) has received very positive feedback from the participating partners. The plan demonstrates clarity and adherence to the agreed-upon requirements and specifications, with unanimous agreement from all partners on this aspect. Additionally, the provision of comprehensive indicator tables and survey templates is praised for simplifying project execution. Overall, the Quality Assurance Plan is regarded as clear, useful, and supportive of project objectives by the participating partners, and is considered effective in guiding project management and ensuring quality outcomes.

3.1.3 Kick-Off Meeting in Girona, 11-12/12/2024

The purpose of this survey is to provide insight as to the strong points and weaknesses of the project, identify any future risks (weaknesses / challenges / weaknesses) that need to be addressed in order to improve the effectiveness and performance of the project consortium and implementation.

Partner name

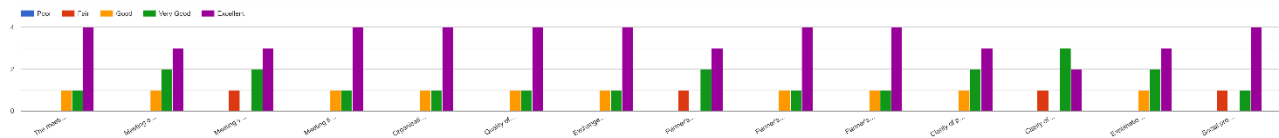
6 responses



- (BRI) Blue Room Innovation
- (Qstura) Grup Qstura 2017 SL
- (IDEC) Aintek Sumvouloi Epicheiriseon
- (Machiavelli) Istituto di Istruzione Superiore N. Machiavelli
- (EKO) Association for creative education
- (LHF) Learning Hub Friesland

All 6 of the anticipated partners have taken part in this evaluation.

Please, rate the quality of the following aspects of the Kick-Off Meeting in December 2023



The Kick-Off Meeting in December 2023 received overall "Excellent", "Very Good", and "Good" ratings from partners, indicating high satisfaction with its quality and organization. The meeting agenda received positive feedback as well. The meeting venue received mostly positive ratings, with participants indicating it was very good or excellent, although one participant rated it as fair, which could be due to an online presence of one partner. The meeting timing, the organization of the meeting by the project leader, quality of communication during the meeting, and exchange of information were consistently rated as excellent and good by all participants. Partners stated that the level preparedness and partner presentations varied, with the majority rating them as excellent or very good, while a minority indicated fair. Partners evaluated the quality of their participation in meeting discussions and decision-making, as well as the clarity of project aims, objectives, and work to be completed, with all aspects rated as very good or excellent. All participants agree that the work plan is clear, and that the explanation of partner responsibilities was carried out very well. The majority of partners gave the social program during the KOM high marks for quality, and only one partner gave it a fair rating—possibly because they were not there for the in-person meeting.

What worked well during the meeting?

6 responses

Organization and company :)

Postive and informal atmosphere with strong commitment and work ethic.

hosting, textile tour, social parts of the meeting, venues (meeting, lunch, dinner)

Everything worked fine

The meeting timing was very appropriate and good

Partners praised the Kick-Off Meeting for its excellent organization, an overwhelmingly positive atmosphere, and well-timed agenda, highlighting successful aspects such as the textile tour and social program.

What could have gone better and could be improved for the next meeting?

6 responses

-

Action list at the end for the upcoming tasks

We were out of the email loop for a couple of weeks before the meeting, an honest mistake :-)

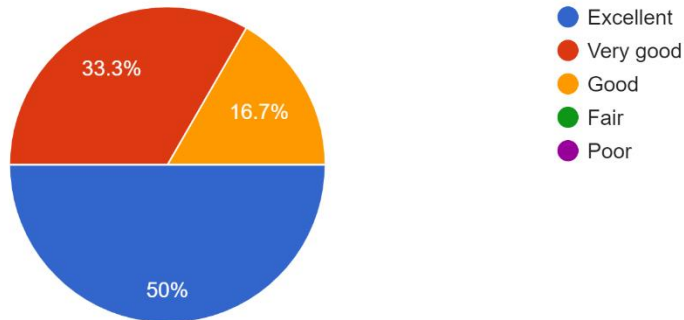
Everything worked fine

Everything was very well organized, i hope to be able to be presente at the next meeting

For future improvement, ensuring timely communication through email loops before meetings is essential, according to some partners. Additionally, incorporating an action list at the meeting's conclusion for upcoming tasks could enhance project planning and accountability. Despite minor glitches, the overall organization was of high quality, setting high expectations for the next meeting.

Please, rate the overall progress of the project

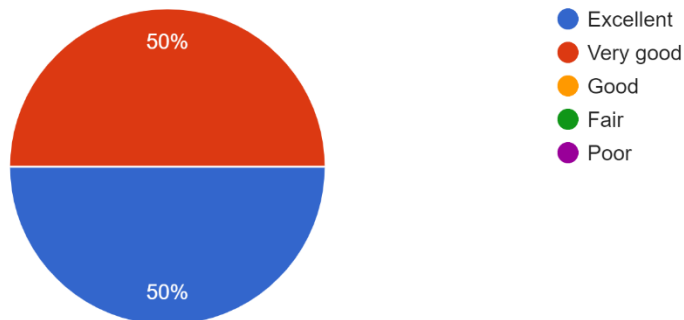
6 responses



Overall, the project is progressing well. Some participants indicated “Good” and “Very Good” due to the “late” start of the project.

Please, rate the satisfaction for the quality of the outputs prepared to date

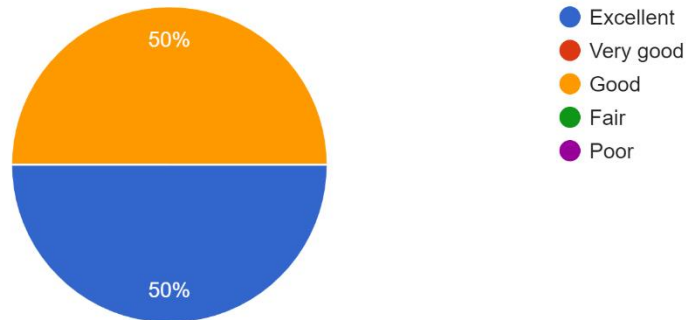
6 responses



The satisfaction for the quality of outputs prepared to date is deemed as excellent.

Please, rate the compliance of the deadlines

6 responses



The compliance with the deadlines is good.

Name two (2) improvements that could be made in the project implementation process so as to ensure that the project achieves its objectives

6 responses

Online meeting prior to the kick off, so as to be better prepared and catch up with the delay

-

1) There is a risk of wanting to provide a solution for all, in the sense that the project tries to serve a (too) varied spectrum of target groups, this could lead to a scattered approach if we are not careful and thereby a lack of exact focus.

2) Would be great to also involve youngsters+teachers from HU and EL in the Summer Lab to have the full involvement of all countries.

discuss the meeting date earlier, every partner participate in the offline meetings

Improve audio quality in video calls

The group is very well organized and collaborative. Surely every partner is able to provide their contribution to achieve all the objectives.

1) as for me, since this is my first experience, I need to know what to do and, how and when

2) Always in my opinion, exchange more opinions and suggestions on how to operate, also through the communication platform we have available

The project evaluation reflects a highly positive trajectory, with participants expressing satisfaction across

various aspects. The KOM received praise for its organization, fostering a positive and committed atmosphere conducive to productive discussions. Partners praised the clarity of the meeting agenda and venue arrangements, while also acknowledging the effectiveness of the meeting timing and communication quality. Moreover, the clarity of project aims and partner responsibilities was applauded, contributing to a shared understanding of objectives and tasks. Despite minor suggestions for improvement, such as refining the action list and enhancing pre-meeting communication, the overwhelming sentiment indicates strong progress and enthusiasm for future endeavours.

In conclusion, the Kick-Off Meeting in December 2023 resulted in high satisfaction from participants, who in majority, rated it as "Excellent", signalling a successful start to the project. Positive feedback was received for various aspects, including the meeting agenda, venue arrangements, and the quality of communication and organization. Partners praised the clarity of project aims and partner responsibilities, while also applauding the social program and overall atmosphere. This meeting set a positive tone for future collaboration, as the partners' shared spirit and proactive approach contribute to the project's continued success.

3.2 WP2: Platform Development

WP Leader: IDEC.

This Work package will develop a digital platform which will offer the unique opportunity for fashion professionals, fashion companies and environmental organizations to interact at the intersection of sustainability, conceptualizing opportunity, and new media. The platform will be a contemporary forum and virtual workplace where all the above target groups will be able to meet, connect and collaborate. Through the “Re-Fashionable” platform professionals working in the fashion industry, companies producing textiles and fashion apparel, fashion students and environmental organizations will be able to register, introduce needs, good practices, and case studies so that, together, they can design new projects, find resources, implement changes, and guide their future actions towards a more sustainable and circular fashion industry.

3.3 WP3: e-learning Course

WP Leader: BRI + Qstura

3.4 WP 4: Summer Lab

WP Leader: LHF

3.5 WP 5: Dissemination & Exploitation

Leaders of this WP: EKO.

EKO is the partner responsible for this WP, being an Association for Creative Education has the experience in the field of Communications, along the network to lead this WP.

The main objective of this WP is to make the “Re-fashionable” digital platform, the “Re-fashionable” e-learning course and the Summer Lab, accessible and known to target groups, to present their usefulness and potential and to motivate users to get involved through targeted Dissemination actions.

outcomes.

3.5.1 D2: Dissemination and Exploitation Plan Evaluation (T5.1)

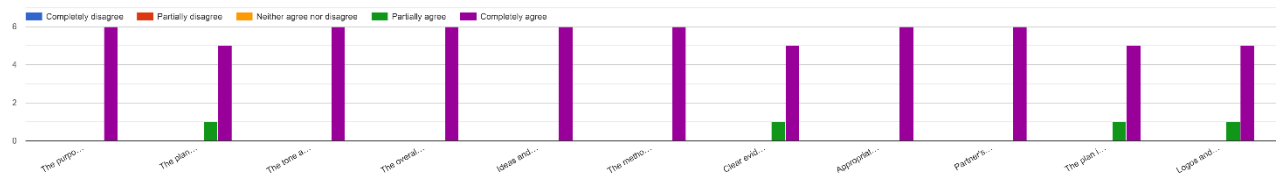
The purpose of this survey is to evaluate the structure, content, and completeness of the Dissemination and Exploitation Plan Evaluation (T5.1) on the following criteria and relevant scale of satisfaction, with respect to the quality of the criteria provided.

Partner name
6 responses



6 out of 6 of the anticipated partners have taken part in this evaluation.

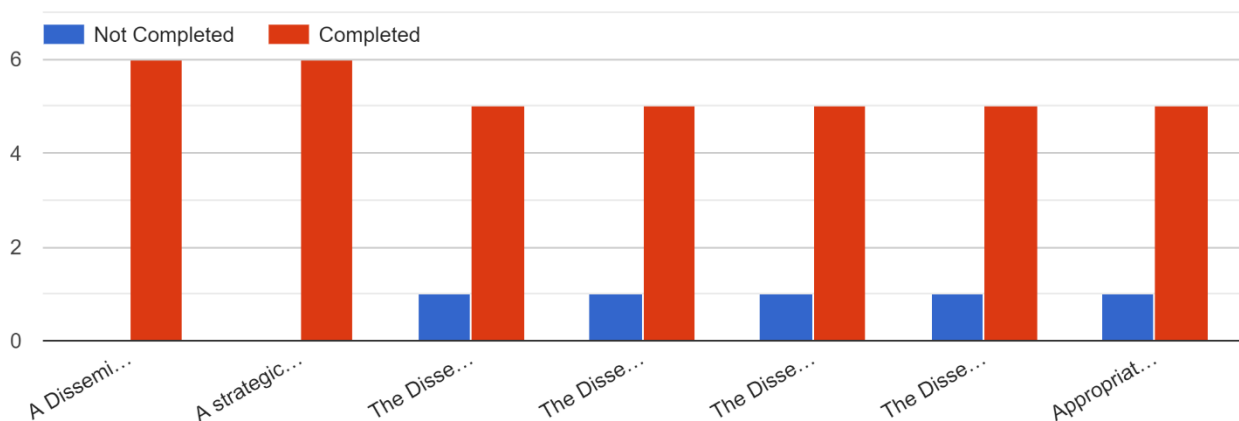
To what extent do you agree with the following statements?



All participants unanimously agree that the purpose and scope are clearly presented in the Dissemination and Exploitation Plan. The majority of participants completely agree that the plan meets its intended objectives as defined by the project, with one participant partially agreeing. All participants completely agree that the tone and writing style are appropriate for the intended audience, the overall content is well-organized, ideas and issues related to the main points presented are thoroughly discussed, and the methodology followed is clearly described. Almost all partners fully agree that t clear evidence is provided for the arguments and ideas proposed. Participants overwhelmingly agree that appropriate solutions/recommendations are presented and that partners' participation in meeting discussions is substantial, with all respondents completely agreeing. Participants fully agree that the plan is formatted

according to the agreed-upon requirements and specifications of the commission and the proposal. However, there is partial agreement regarding the inclusion of logos and disclaimers, suggesting some room for improvement in this aspect.

Please, specify whether the following indicators were implemented



Regarding the implementation of indicators, partners completely agreed that the Dissemination and Exploitation methodology was decided and made public to all partners, and that the strategic Dissemination and Exploitation plan was drafted and explained to all partners. However, according to the minority of participants, some key indicators, including appropriateness for target groups, alignment with project scope, adequacy for dissemination levels, successful development of objects, and utilization of appropriate channels, were not fully implemented as planned, although all the other participants stated that these indicators were completed. As the other partners marked all the previous indicators as completed, this could be due to a misunderstanding from one partner in particular.

In conclusion, the evaluation of the Dissemination and Exploitation Plan (T5.1) reflects high satisfaction among participants regarding its clarity, organization, and methodology. Additionally, there's a minor discrepancy in indicator implementation, suggesting a need for clarification and alignment. Overall, while the plan received praise for its excellence, there's a consensus on the importance of refining strategies to enhance dissemination and exploitation activities for optimal project success.

4. CONCLUSIONS

In terms of conclusions, after carrying out the necessary tasks related to Quality Assurance, the overall opinion is that the project is progressing well.

Generally speaking, the Re-fashionable project has made significant progress despite facing initial challenges with project approval timelines. The Kick-Off Meeting in December 2023 set a positive tone, garnering high satisfaction from participants and demonstrating strong interest and involvement in the project. Although the project experienced a delayed start, adjustments were promptly made to deadlines and tasks by the coordinators, ensuring effective project management. The Project Management & QA Work Package, led by Blue Room Innovation, received positive feedback, indicating clarity and effectiveness in guiding project processes. Similarly, the Dissemination and Exploitation Plan, led by EKO, was well-received, with partners acknowledging its thoroughness and organization. While some areas for improvement were identified, overall satisfaction with the project's outputs up to date is very high. The evaluations underscore the project's positive trajectory, with partners expressing enthusiasm for future endeavors and a collective commitment to achieving project objectives.

The main problem identified in these past months of the project pertains to the delayed start of the Re-fashionable project due to uncertainty surrounding project approval timelines. Despite officially initiating activities in September 2023, the consortium did not receive confirmation from the National Agency until December 2023, leading to a compressed timeline for project planning and execution. This delay impacted various aspects of project management, including the scheduling of the Kick-Off Meeting (KOM) in Girona in December, and the alignment of tasks and deadlines. Overall, the delayed project approval posed a significant challenge in the initial phase of the project, requiring swift adaptations to ensure progress and effectiveness in subsequent activities.

Finally, it is important to highlight the resilience and adaptability demonstrated by the consortium in overcoming challenges associated with the delayed project start. Despite the initial setback, partners remained committed to the project's objectives and worked collaboratively to adjust timelines and activities as needed. This proactive approach enabled the successful organization of the Kick-Off Meeting and the development of essential project management documents, laying a solid foundation for future project



activities. Additionally, a Reoccurring Partner Meeting has been scheduled to happen every second Wednesday of the month, summing up to two online meetings with partners per month, to coordinate efforts and oversee tasks and deadlines.

Despite minor setbacks, the Re-fashionable project remains on course for success.